

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION  
BOARD MEETING  
SEPTEMBER 13, 2018 2:00 PM**

**DIRECTORS PRESENT WERE:**

Bonnie Tidball      Harry Maxwell      Ernie DeWinne      Steve Malone      Wayne Mauldin

**OTHERS IN ATTENDANCE:**

Rodrick Goff      Ron Beadles      John Schuetze      Joe Ortega      Charlene Greenhill      Susie Crews      Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, September 13, 2018.

Aaron Collier from Collier Consulting came to give a presentation of his company which involves environmental water resource. Aaron is a hydrologist, and has engineers, geologists, environmental scientists and computer scientists on staff. The three main services are the hydro group, engineering group, and service and borehole geophysicist. The hydro group focuses on water resource planning and studies, water availability, water quality and brackish water. The engineering group focuses on water treatment, TCEQ compliance issues, water treatment and flood plain analysis. The geographic group focuses on oil and gas environmental issues, uses ground penetrating radar and seismic refraction reflection which could help a WSC for locating buried lines and finding fracture flow to better locate a well site. Ernie advised that the WSC is interested in making sure how much water is available when drilling a new well and to do a water pressure analysis to make sure two wells aren't fighting against themselves. Aaron advised that the ground penetrating radar is a shallow application going down a few to twenty feet, resistivity can go down several hundred feet to a few thousand feet, seismic refraction reflection can go down three thousand feet or more. Ernie DeWinne advised that he would like to get an analysis of our wells and see what our potential is. When we get well #5 online we could have the ability to do some high-pressure acidizing on well #4 and expand production. Also, the Board would like to do a water analysis at Memorial Park which is the adjacent ten-acres to plant #3, and possibly drill two wells to get up to the 100 gallons per minute. Mr. Collier and the Board discussed the possibilities if they hire Collier Consulting that they would like to get a water availability study at Memorial Park, cone of depression analysis and price proposal of the current infrastructure and future priorities.

**MOTION:** Ernie DeWinne made a motion to hire Aaron Collier from Collier Consulting for initial analysis plans and cost of services. Wayne Mauldin seconded the motion. The Board voted unanimously, and the motion passed.

**MINUTES:** Directors read the Minutes of the Meeting of August 9, 2018.

**MOTION:** Ernie DeWinne made a motion to accept the Minutes of the August 9<sup>th</sup> meeting, as presented. Harry Maxwell seconded the motion. The Board voted unanimously, and the motion passed.

**TREASURER'S REPORT:** Ernie DeWinne presented the financial reports of August 2018. The Board and guests reviewed.

**MOTION:** Wayne Mauldin made a motion to accept the Treasurer's Report. Harry Maxwell seconded the motion. The Board voted unanimously to accept, and the motion passed.

## **OPERATIONS REPORTS:**

**Field Operations:** Joe Ortega reported that the three logos have been installed on the storage tank at Plant #3. Joe reported that power was lost to the transfer pumps at Plant # 2, Reed from Aquatech came out and replaced wires and put it back in service. Joe bench tested the customers meter that had a complaint about water usage and it tested at 99.9%. Joe advised that the condo slab is completed and has started painting the pump house at Plant #3. Changed the meter at well #4 because it was reading too high. The control box went out at the Condo well which made the well go down and had it repaired and installed lights as well.

**Office Operations:** Karen Antill reported that the credit card and ebill system is going well, we have had eleven credit payments and forty-nine people signed up for ebilling. Karen reported that disconnect notices will be sent out September 24<sup>th</sup> with a disconnection date of October 4<sup>th</sup>. Karen advised that she will be having surgery tomorrow and Joan Hutchinson will be covering the office while she is out, the Board discussed and while Karen is out the office hours will be reduced to 10am to noon and 2pm to 4pm, Ron Beadles and John Schuetze from the DRROA Board were present at the meeting and are ok with the reduced office hours.

**Class C Licensed Operator:** Charlene Greenhill reported that she got a letter from TCEQ concerning the storms that we have been having and they have a website set up for resources to help the WSC's, they want to know how many days of water that we have if the power went out, Joe replied we have about ten days' worth. Charlene also asked if our pressure dropped below 20 psi anytime during the storms, Joe replied no. Charlene advised that if we go below 20 psi we would have to hand out boil water notices. Ernie DeWinne advised that he has been looking at emergency generators to have available if we have a disaster. Ernie reported that he spoke to Stephen Bell and was advised to give them the technical information off of our pumps to analyze it to see if a 15KW generator would provide enough power for those. Ernie advised that he found two of the 15KW generators at the Surplus Properties in San Antonio for \$1,500.00 each. The Board discussed and will investigate this more before we decide to purchase them. Ernie advised that we are now a priority customer with BEC in the case of an emergency. Charlene advised that we have to have a way to contact everyone in an emergency, and needs to find a registered company that hauls water. Charlene advised that we have a bunch of files upstairs that the Board needs to go through to see if they want to keep or shread, Charlene will get more boxes for the permanent documents.

## **ITEMS FOR DISCUSSION AND BOARD ACTION:**

### **OLD BUSINESS:**

- A. Update on Plant #3 Project (pre-final inspection) and discuss BRRWSC portion of Plant #3 project, discuss 2<sup>nd</sup> well at plant #3. - Waiting on a response from TCEQ, we sent off our fluoride testing results on all wells and we are waiting for a variance to we can start using well #5 and find out if we can blend or we need to treat.
- B. Condo pressure tank project update – Ernie advised that the slab is done, and will call Bulldog to see the status on the tank.
- C. Update on Condo storage tank project – Ernie advised that Thonhoff is finalizing the plans and getting ready to submit the plans to TCEQ sometime next week and it could take up to eight weeks for approval. Ernie advised that we need to scan the drawings and plans for the slab and email them to Bob Thonhoff.

- D. Fire hydrant project – Ernie DeWinne reported that this project is still tabled. Ernie advised that he met with the Fire Chief from Bandera and spoke with him about running a pressure test to the current fire hydrant and have the water run into their trucks instead of on the ground. Ernie advised that the fire department uses ground tanks that they run the water from the hydrant into and pump from those if the water mains won't support a fire hose, but we should be able to run a fire hose off of a number of fire hydrants.
- E. Corporate Seal – Ernie DeWinne reported that he has ordered the corporate seal
- F. Discuss TCEQ letter on operating permit and plans for correction – Addressed above.
- G. Credit card billing and ebill - The Board discussed having the emergency number put on the PSN website, Karen advised that she spoke with the credit card company and to do that it would cost around a thousand dollars to update this as they have to rewrite the formatting. The Board agreed that since the emergency is on the bill, website and phone message that would be enough.

**NEW BUSINESS:**

- A. Review bid on Plant #3 improvements - Ernie DeWinne stated that he will try to contact Mr. Fulghum to see what the status of the proposal for work on the gravel road, etc. is.
- B. Discuss TCEQ letter on drought conditions – Ernie advised that we need to respond back to the drought conditions letter to TCEQ. The Board discussed that we will stay in stage 3 water restrictions until October 15<sup>th</sup>.
- C. Discuss storage tank inspections - Ernie advised that Robert Perrin Inspection Company submitted a bid for a locked in three-year contract for less than \$1,000.00 for cameras and divers to inspect our two 50,000, and our 200,000-gallon tanks. The Board discussed and thinks we should have someone come in and inspect the interior of our tanks each year and have it cleaned every three years, Charlene Greenhill advised she will see who she can find local to get bids from as well to see if the travel expense will be less.

**MOTION:** Ernie DeWinne made a motion to hire Robert Perrin and sign the contract for the three-year price deal pending what Charlene finds for local companies and discuss at the next meeting. Wayne Mauldin seconded the motion. The Board voted unanimously, and the motion passed.

- D. Discuss and approve Source Water Protection program - Ernie tabled this item until the next board meeting.
- E. Customer awareness of water usage - Ernie advised that he would like to draft a letter to be given out to new residents that we live in Texas and we don't need to waste water on turf grass, the Board agreed.
- F. Road repairs. - Bonnie Tidball advised that there is a cut in the road that is sinking on Settlers Lane with a sleeved PVC line, the Board discussed and will have Joe repair it.

**MEMBERSHIP COMMENTS:**

A guest asked Steve Malone if he has gotten anywhere with BEC, Steve responded that he has tried a couple times and will keep trying.

Hearing no further comments, Bonnie thanked those present for attending the meeting. With no further business to discuss, Bonnie Tidball asked for a motion to adjourn the meeting into Executive Session. Ernie DeWinne made a motion to adjourn the meeting. Steve Malone seconded the motion. The BOD unanimously voted to adjourn at 3:25 PM.

BRRWSC PRESIDENT, BONNIE TIDBALL \_\_\_\_\_  
BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE \_\_\_\_\_